**University of Texas at El Paso**

**Department of Computer Science**

**Undergraduate/Graduate Intern Evaluation Form**

**Student Last Name First NAme**

**STUDENT ID NUMBER** **ACADEMIC TERM STUDENT EMAIL**

**COMPANY NAME POSITION HELD**

INSTRUCTIONS FOR SUPERVISOR- please check the box under the appropriate level of performance for each area. The levels of performance are as follows:

**SUPERIOR** - Performance was consistently and noticeably above job requirements

**ABOVE AVERAGE**- Performance was often above the minimum job requirements

**AVERAGE**- Performance was consistent with job requirements

**BELOW AVERAGE**- Performance was sometimes below job requirements

**POOR-** Performance was often below the minimum job requirements

|  |
| --- |
|  **Superior Above Average Average Below Average Poor** |
| **Technical Knowledge**  Technical knowledge required for the job [ ]  [ ]  [ ]  [ ]  [ ]   |
| **Quality of Work**  Accuracy of work and consistency of performance [ ]  [ ]  [ ]  [ ]  [ ]   |
| **Quantity of Work**  Performance of acceptable work in relation to time [ ]  [ ]  [ ]  [ ]  [ ]   |
| **Communication**Expresses ideas and opinions effectivelyBoth orally and in writing [ ]  [ ]  [ ]  [ ]  [ ]  |
| **Attitude**Willingness and disposition to do the job [ ]  [ ]  [ ]  [ ]  [ ]  |
| **Dependability** Willingness to accept responsibility [ ]  [ ]  [ ]  [ ]  [ ]  |
| **Attendance** Reliability in doing the job [ ]  [ ]  [ ]  [ ]  [ ]  |

**Upon his/her graduation, would you offer this student a permanent position if one were available?**

**Yes** [ ]  **No** [ ]

**Intern Supervisor’s Comments**

**Supervisor’s name title**

**SUPERVISOR’S SIGNATURE DATE**