

CRIMINAL BACKGROUND CHECK (CBC) INFORMATION FORM



Date

(Month/Day/Year)

Staff

Faculty

Student

Youth Camp

Affiliates/Other

Volunteer

New Hire - Has never worked at UTEP before

Rehire - Has worked at UTEP before and already has a 600# Employee ID

Employment Location

Hybrid

Face-to-Face

Citizenship

Domestic - A person who is a citizen or a national of the United States

International - A person who is not a citizen or a national of the United States

Incumbent Information

Last Name

Last Name

Middle Name

(Enter N/A if not applicable)

Empl ID# (PeopleSoft)

800#

Email Address

(If applicable)

Primary Physical Address

City

State

Telephone Number

Date of Birth

Ethnicity Group

(Area code and 7-digit phone number)

(Month/Day/Year)

Click and scroll down to view.

Expected Start Date

Future Start Date must be at least one week from today.

Position #

Position Title

Job Opening ID

Job Code

Supervisor Name

Hours per Week

For EUBC office use only

Cost Center/Project ID

Approver

Account Title