**College of Liberal Arts Curriculum Committee**Minutes of the First Meeting of the Spring 2024 Semester  
12:00 PM February 6, 2024  
Liberal Arts Building, Dean’s Conference Room, Room 343

Chair: Selfa Chew-Melendez

1. **Call to Order**
   * Meeting called to order at 12:02 PM
2. **Quorum Call**

|  |  |  |  |
| --- | --- | --- | --- |
| Arthur Aguirre | *Leadership and Community Engagement* |  | Present |
| Clayton Bench | *Religious Studies* | Present |
| Steven Best | *Philosophy* | Present |
| James Brogan | *Military Science* | Present |
| Gaspare Genna | *North American Studies* | Present |
| Carina Heckert | *Sociology and Anthropology* | Present |
| Takeo Hiroi | *Political Science and Public Administration* | Present |
| Heather Kaplan | *Art* | Present |
| Charles Leinberger | *Music* | Present |
| Melinda Tasca | *Criminal Justice and Security Studies* | Present |
| Hilda Ontiveros | *Women’s and Gender Studies* | Present |
| Richard Pineda | *Communication* | Present |
| Manuel Ramirez | *History* | Present |
| Jeffrey Sirkin | *Creative Writing* | Present |
| James Stratton | *Theatre and Dance* | Present |
| Jeffrey Shepherd | *Native American and Indigenous Studies* | Present |
| Anthony Blum | *Psychology* |  | Present |

**Quorum:** 13  
**Members Present:** 16 of 24

**Guests:**

|  |  |  |  |
| --- | --- | --- | --- |
| Carlos Chavez | *College of Liberal Arts – Dean’s Office* |  | Present |
| Egbert Zavala | *Criminal Justice and Security Studies* | Present |
| Annie Tremblay | *Latin-US and Linguistics* | Present |

1. **Revision and Approval of November 2023 Minutes**
   * Revisions: No revisions
   * Motion: Unanimous consent
   * November 2023 Minutes approved
2. **Revision and Approval of February 2024 Agenda**
   * Revisions: No revisions
   * Motion: Unanimous consent
   * February 2024 Agenda approved
3. **Special Business**
   * No special business to discuss.
4. **Old Business**

* No old business to discuss

1. **New Business**

* Military Science Program
  + Change of MS2203 Course Title
    - Discussion led by James Brogan
      * Proposal seeks to update the course title to “Army Doctrine and Decision Making” to more accurately reflect the focus of the curriculum to prospective student
  + Motion: Unanimous consent
  + Curriculum change approved as submitted
* Department of Criminal Justice and Security Studies
  + Accommodating EPCC’s CRIJ Criminal Investigation 2314
    - Discussion led by Egbert Zavala
      * Proposal seeks to have parity with EPCC curriculum so that transfer students can use credits
      * Typo on memo, 2313 should be 2314 on whole memo
  + Motion: Unanimous consent with friendly amendment to correct typo from “2313” to “2314” on whole document
  + Curriculum change approved with amendment
* Department of Latin-US and Linguistics
  + Arabic Language Courses
    - Discussion led by Annie Tremblay
      * Proposal seeks to standardize the language courses that are offered, including Arabic courses
  + Motion: Unanimous consent
  + Curriculum change approved as submitted
* Department of Latin-US and Linguistics
  + Portuguese Language Courses and Brazilian Studies Certificate
    - Discussion led by Annie Tremblay
      * Proposal seeks to standardize the language courses that are offered, including Portuguese courses
  + Motion: Unanimous consent
  + Curriculum change approved as submitted
* Department of Latin-US and Linguistics
  + Spanish Major with Concentrations
    - Discussion led by Annie Tremblay
      * Proposal seeks to revamp Spanish major so that it follows a concentration model, similarly to Spanish majors offered at other institutions
  + Motion: Unanimous consent
  + Curriculum change approved as submitted

1. **Other Business**

* No other business to discuss.

1. **Items Laid on the Table**
   * No items laid on the table.
2. **Adjournment**

* Meeting adjourned at 12:15 PM