

How to Register for a Phase 3 Learning Community through Goldmine

1. Log into your Goldmine account from my.utep.edu using your UTEP credentials.

MYUTEP			UTEP.edu Sign In Q
Sign in to vie classes, and 1	w your finances, grades, more		E 🛃 🥌
For Students For Students Goldmine Bb Blackhoard Email UTEP Map	For Faculty & Staff CAMPUS RESOURCES Athletics Bookstore Childcare Events Food Services Housing and Residence Life Library Parking	ACADEMICS Advising Class Search How to Order Transcripts Degree Plans Explore Degree Programs	HEALTH & SAFETY Campus Police Center for Accommodations and Support Services Counseling Environmental Health & Safety Health Canter Recreational Sports Department
Shuttle	Student Sports Lottery Studio G UTEP News Financial Aid Financial Literacy Flywire Infernational Payments	EMPLOYMENT Career Center Career Planning Resources Internships	TECHNOLOGY Assistiva Tachnology Lab Computer Cilnic Computer Labs
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2. Click on Registration

Student Menu

- Personal Information
- Profile
- Financial Aid and Scholarships
- Registration
- View Holds
- Midterm Grades
- Final Grades
- Academic Transcript
- Pete's Payment Options
- Tax Information
- Degree Evaluation
- Enrollment Verification
- Order Official Transcript
- 3. Click on the "Register for Classes" link. Registration



4. Select a term for registration and click Continue.

Select a Term

Terms Open for Registration	
Fall 2023	
Continue	

5. Using your registration email from the College of Nursing Office of Student Affairs, search for a course from the desired Learning Community (see example below).

Learning Community B—students registering for didactic NURS 4608 CRN#14119 must also register for didactic NURS 4714 CRN#14120

Course 1
NURS 4608 Nurs Care of Child & Child Fam CRN#14119
Faculty: Teri Rosen
Choose one clinical lab linked to CRN#14119: 15738, 15739, 15740, 15741, 15742, 15743
Course 2
NURS 4714 Adult Health Nursing II CRN#14120
Faculty: Regi Johny

ind Classes Enter CRNs Plans	Schedule and Options	
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Subject	× Nursing	
Course Number	4714	
Keyword		
	Class b Advanced Security	
	Search Clear Advanced Search	

6. Look for an open Didactic (Lecture) and linked Lab. Please pay attention to the labels on the left to determine which sections are didactics and which are labs. Once you find a didactic and lab with open seats that are linked to the same Learning Community, you can add the courses to your schedule by clicking on the "Add" button on the right-hand side.

Note: You will receive a registration error if you register for courses that are not linked.



7. By clicking on the Didactic (Lecture) course title, you can view the Class Details menu. To see the linked labs for a Didactic section, click on Linked Sections.

Term: 202410 CRN: 14120					-
Class Details	Linked S	ections			
Bookstore Links	0.11.1				
Course Description	Option 1		0	0.511	
Syllabus	Nursing	Laboratory (LAB)	012	14554	
Attributes	Option 2				
Restrictions	Title	Schedule Type	Section	CRN 15747	
Instructor/Meeting Times	Ortice 2	Eaboratory (EAb)	010	10141	
Enrollment/Waitlist	Option 3	Sahadula Tuna	Section	CDN	
Corequisites	Nursing	Laboratory (LAB)	014	15746	
Prerequisites	Option 4				
Mutual Exclusion	Title Nursing	Schedule Type Laboratory (LAB)	Section 010	CRN 13422	
Cross Listed Courses	Option 5				
Linked Sections	Title	Schedule Type	Section	CRN	
Fees	Nursing	Laboratory (LAB)	013	14000	
Catalog	Option 6				

To see the other linked course(s) and their respective CRNs for a Learning Community, click on Corequisites.

	Class Details for Adult Health N	ursing II Nursin	g 4714 01	1	×	Î
	Class Details					
H	Bookstore Links	Corequisites				
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	Syllabus	14119Nursing 46	08	Nurs Care of Child & Child Fam	002	
2	Attributes					of
	Restrictions					
	Instructor/Meeting Times					
	Enrollment/Waitlist					
K	Corequisites					
2	Prerequisites					of
	Mutual Exclusion					2
	Cross Listed Courses					
U	Linked Sections					
	Fees					
2	Catalog					9
					Close	2
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8. Once you have added open sections of all the Learning Community courses to your registration schedule, click on the Submit button to finalize your registration.

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/am										Adult Health Nursi	NU	RS 471	0	14554	Laboratory	Pending	Reg	istered by Web															
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9. When you complete your registration, the Learning Community courses will show "Registered" in green.

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Panels -																		Submit

10. After you submit changes, if you get a notice of registration errors, contact <u>nursing@utep.edu</u> for assistance. Make sure to include your full name, student ID number, the specific error, and the CRN numbers of the courses you are attempting to register for. Screenshots of the registration errors you are receiving are also helpful.