**[Use this form only if an international affiliation agreement with the foreign institution is already in place]**

INTERNATIONAL PROGRAM AGREEMENT

BETWEEN THE UNIVERSITY OF TEXAS AT EL PASO AND

[[NAME OF FOREIGN UNIVERSITY]

-**Study Abroad**-

[UTEP students going to Foreign Campus Only]

WHEREAS, The University of Texas at El Paso ("UTEP") and [Name of Foreign University]("Foreign Campus") have previously executed an Affiliation Agreement effective on [Date]; and

WHEREAS, UTEP and Foreign Campus desire to implement the provisions of such Affiliation Agreement by providing students enrolled at UTEP with an educational opportunity at Foreign Campus.

NOW THEREFORE, subject to the terms, conditions, and provisions of such Affiliation Agreement, the parties agree as follows:

1.0 Term. [Identify the length of term that this agreement will remain in effect. Note, it should not be for period greater than the term of the Affiliation Agreement.]

[SAMPLE LANGUAGE: This Agreement shall be effective from the date of its execution and terminate at the conclusion of \_\_\_\_\_\_ Spring semester ("Term").

OR

This Agreement shall be effective for one year from the date of its execution. The Agreement may be renewed at the end of the year upon the mutual written approval of UTEP and Foreign Campus. This Agreement may be renewed no more than [#] times.

2.0 Program Students and Admission.

2.1 [Identify any limitations with regards to number of students that may participate in the program.]

[SAMPLE LANGUAGE: Foreign Campus shall reserve space for at least [#] UTEP students to study each semester and [#] UTEP students for year-long study. There is no minimum number of UTEP students that UTEP must send each semester or academic year.]

2.2 [Identify dates by which the parties will provide application materials, recommendations for admission and decisions regarding acceptance into the program.]

[SAMPLE LANGUAGE: UTEP shall notify Foreign Campus of the number of students selected by UTEP to participate in the Program on or about [Date] of each year for that year's Fall semester or academic year and on or about [Date] of each year for the following Spring semester.]

2.3 [Optional: Identify the criteria to be used by each party in making their recommendations or admission decisions in general terms.]

[SAMPLE LANGUAGE: UTEP and Foreign Campus shall select students to participate in the exchange program based on demonstrated academic achievement and completion of curriculum that are a prerequisite for participation in the program.

UTEP will recommend students for the program who have sufficient language proficiency to effectively participate in the instruction program offered at Foreign Campus.

UTEP graduate or undergraduate students who have completed at least one year of undergraduate study are eligible to participate in the program.]

3.0 Course of Study. [Identify any restrictions relating to the courses that exchange students may enroll.]

[SAMPLE LANGUAGE: Each semester UTEP student(s) may select up to credit hours from Foreign Campus course offerings, subject to approval by UTEP.

OR

The exact program of study will be determined by the UTEP student with the mutual approval of his or her supervisors or academic advisors at UTEP and Foreign Campus.

OR

UTEP student(s) may apply to any academic program offered at Foreign Campus, but Foreign Campus reserves the right to exclude students from restricted enrollment programs. UTEP student(s) will remain enrolled as regular degree candidates at UTEP and will not be enrolled as candidates for degrees at Foreign Campus. Students are expected to maintain the equivalent of a full-time course load at Foreign Campus.]

4.0 Grade Reports. [Identify the time frame by which the Foreign Campus will forward evaluations, grading materials, or reports.]

[SAMPLE LANGUAGE: Within four weeks of the end of each semester, Foreign Campus will forward to UTEP officials grade reports for each UTEP student in the program, corresponding to the "A, B, C, D, and F" and "Pass-Fail" grading system of UTD, which UTEP shall, upon request, explain to Foreign Campus.]

5.0 Program Payments. [Identify what tuition or fees will be charged, identify whether someone other than the students will be responsible for payment; and describe how and to whom payment shall be made.]

[SAMPLE LANGUAGE:

5.1 Fall 20\_\_ Only. For each UTEP student who goes to Foreign Campus under the program for only the Fall 20\_\_ semester, UTEP will remit to Foreign Campus dollars ($\_\_\_), to be paid from a fee charged by UTEP to students who participate in the program. This amount includes \_\_\_\_ dollars ($ \_\_\_) for tuition charges, health fees, the cost of an intensive language course prior to the fall semester, and dormitory charges for both the language training and the Fall semester.

5.2 Spring 20\_\_\_ Only. For each UTEP student who goes to Foreign Campus for only the Spring 200 semester, UTEP will remit to Foreign Campus \_\_\_\_dollars ($\_\_\_ ), to be paid from a fee charged by UTEP to students who participate in the program. This amount \_\_\_\_dollars ($\_\_\_) for tuition charges, health fees, the cost of an intensive language course prior to the [spring OR fall] semester, and dormitory charges for both the language training and the Spring semester.

5.3 Academic year 20\_\_ - 20\_\_ . For each UTEP student who goes to Foreign Campus under the program for a full academic year 20\_\_ - 20\_\_ , UTEP will remit to Foreign Campus \_\_\_\_dollars ($\_\_\_), to be paid from a fee charged by UTEP to students who participate in the program. This amount includes \_\_\_\_dollars ($\_\_\_) for tuition charges, health fees, the cost of an intensive language course prior to the fall semester, and dormitory charges for both the language training and the academic year.

5.4 Subsequent Programs. The amount to be remitted by UTEP to Foreign Campus for each UTEP Student participating in the Fall semester, Spring semester, and academic year for subsequent years will be negotiated and agreed upon annually by Foreign Campus for the following academic year. If written agreement cannot be reached between UTEP and Foreign Campus on the amount to be remitted for each UTEP student by November 1, then, in its sole discretion and without penalty under this Agreement, UTEP may elect not to send UTEP students to Foreign Campus the following semester.

OR

For each academic semester that the UTEP student accepted into the program attends the Foreign Campus, the student shall pay UTEP tuition and required fees to UTEP and shall pay to Foreign Campus any service fees the Foreign Campus normally charges its own students.

OR

UTEP students will remain registered at UTEP while attending Foreign Campus and will pay UTEP tuition and fees to UTEP. UTEP students will be exempt from all such tuition and fees at the Foreign Campus.

OR

UTEP students will pay to Foreign Campus any tuition or fees Foreign Campus normally charges its own students.]

6.0 [OPTIONAL:] Lodging/Travel/Meals. [Describe any lodging, transportation, meals or other support services that the Foreign Campus will provide to UTEP students and address whether students will be charged for these services.]

7.0 [OPTIONAL:] Designated Liaison. Each party designates the following officials to serve as its liaison to coordinate and facilitate activities under this Program Agreement and to address any concerns or disputes that may arise relating to the terms and conditions of this Program Agreement.

7.1 UTD: [Name, Title, Office, Address, Email, and Phone Number]

7.2 Foreign Campus: [Name, Title, Office, Address, Email and Phone Number]

IN WITNESS WHEREOF, the authorized representative(s) of both parties have executed two copies of this Agreement on the dates established below

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| **THE UNIVERSITY OF TEXAS AT EL PASO**  By:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (signature)  Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **FULL NAME OF FOREIGN UNIVERSITY ]**  By:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (signature)  Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |