**CURRICULUM PROPOSAL**

**APPROVAL PAGE**

**Proposal Title:**

**College:       Department:**

**DEPARTMENT CHAIR- Insert Department Chair Name**

**I have read the enclosed proposal and approve this proposal on behalf of the department.**

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**Signature Date**

**COLLEGE CURRICULUM COMMITTEE CHAIR - Insert Chair Name**

**I have read the enclosed documents and approve the proposal on behalf of the college curriculum committee.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature Date**

**COLLEGE DEAN - Insert Dean Name**

**I have read the enclosed documents and approve the proposal on behalf of the college. I certify that the necessary funds will be allocated by the college in support of this proposal.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature Date**

## CURRICULUM CHANGE MEMO

**Date:**

**From: Proposing Faculty Member, Department**

**Through: Chair, Department**

**Through: Dean, College**

**To: Chair, Undergraduate Curriculum Committee or Graduate Council**

**Proposal Title:**

**Select the proposal content (select as many as apply) and provide the rationale.**

**Content**

New program or  Program Change

Bachelor’s

Master’s

Doctoral/Professional

Certificate

Fast Track

Minor

Concentration/Track

New Course

Closure (program, certificate, minor, concentration)

Change

CIP Code

Program/certificate SCH

Course Title

Course Description

Graduate Program Admission Requirements

**Rationale**

**UTEP Core Curriculum Course Addition Proposal**

**Course Prefix and Number**

**Course Title**

**Course Description**

**Credit hours:**

**Terms Offered (Fall, Spring, Fall & Spring):**

**TCCN:**

**Prerequisites:**

**Foundational Component Area** (Select one)

**Communication** (core curriculum objectives: CT, COM, TW, PR)

**Math** (core curriculum objectives: CT, COM, EQS)

**Life and Physical Sciences** (core curriculum objectives: CT, COM, EQS, TW)

**Language, Philosophy, and Culture** (core curriculum objectives: CT, COM, SR, PR)

**Creative Arts** (core curriculum objectives: CT, COM, TW, SR)

**American History** (core curriculum objectives: CT, COM, SR, PR)

**Government/Political Science** (core curriculum objectives: CT, COM, SR, PR)

**Social and Behavioral Sciences** (core curriculum objectives: CT, COM, EQS, SR)

**Component Area** (core curriculum objectives: CT, COM, at least one additional objective)

**Core Curriculum Objectives**

Explain how the course addresses each objective if applicable as determined by the section above. ***All courses must include critical thinking and communication skills.***

Critical Thinking Skills (CT) creative thinking; innovation; inquiry; and analysis, evaluation and synthesis of information

Communication Skills (COM) effective development, interpretation, and expression of ideas through written, oral, and visual communication

Empirical and Quantitative Skills (EQS) manipulation and analysis of numerical data or observable facts resulting in informed conclusions

Teamwork (TW) ability to consider different points of view and to work effectively with other to support a shared purpose or goal

Personal Responsibility (PR) ability to connect choices, actions, and consequences to ethical decision-making

Social Responsibility (SR) intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

**Course Assessment Plan**

Provide examples of the major assignments referenced for each category below, if applicable as determined by the section above. All courses must include critical thinking and communication skills.

Critical Thinking

Communication Skills

Empirical and Quantitative Skills

Teamwork

Personal Responsibility

Social Responsibility

**Contact**

Name:

Department:

Email:

Phone:

**Course Syllabus**