

Planning Authority (only required for Engineering programs)

- For proposed new bachelor's program is in Engineering, a letter from UTEP's President to the Executive Vice Chancellor of Academic Affairs at UT System must be submitted requesting planning authority.
- The letter will be drafted for the President by the Curriculum Director. It will be necessary to meet with the Curriculum Director to provide the following information for the letter.
 - Program description - describe proposed program and discuss accreditation
 - Need: analyze job market for graduates, discuss student demand, provide enrollment projections, and discuss similar programs in region (Texas, New Mexico, Arizona)
 - Resources: faculty and staff, facilities, library holdings, and other areas critical to the success of a high-quality program
 - Current resources that will be "re-allocated" to proposed program (e.g., faculty FTE, TAs, endowments to support program/students, etc.)
- The proposal for new engineering programs first require approval of Planning Authority, then approval of the full proposal.
- UTS Board of Regents' approval (*Duration 4.5 months: from submission to UT System until Board of Regents' approval received*)
- UTS notifies THECB of approval (n/a)
- THECB acknowledges receipt (n/a)