**COURSE ADD**

**All fields below are required**

**College :       Department :**

**Effective Term :**

**Rationale for adding the course:**

**All fields below are required**

**Subject Prefix and #**

**Title (29 characters or fewer):**

**Dept. Administrative Code**:

[**CIP Code**](http://www.txhighereddata.org/Interactive/CIP/)

**Departmental Approval Required** [ ] **Yes** [ ] **No**

**Course Level** [ ] **UG** [ ] **GR** [ ] **DR** [ ] **SP**

**Course will be taught:** [ ]  **Face-to-Face** [ ]  **Online** [ ]  **Hybrid**

**Course minimum grade: if N leave blank, if Y provide grade**

* **How many times may course be repeated to satisfy minimum grade requirement?**

**How many times may the course be taken for credit? (Please indicate 1-9 times):**

**Should the course be exempt from the “Three Repeat Rule?”** [ ] **Yes** [ ] **No**

**Grading Mode:** [ ] **Standard** [ ] **Pass/Fail** [ ] **Audit**

**Description and 2-3 keywords (600 characters maximum):**

*(Keywords are for Facilitation of course searches and should be words not already included in course title or description)*

**Contact Hours (per week):    Lecture Hours    Lab Hours    Other**

**Types of Instruction (Schedule Type): Select all that apply**

[ ] **A Lecture** [ ]  **H Thesis**

[ ]  **B Laboratory** [ ]  **I Dissertation**

[ ]  **C Practicum** [ ]  **K Lecture/Lab Combined**

[ ]  **D Seminar** [ ]  **O Discussion or Review (Study Skills)**

[ ]  **E Independent Study** [ ]  **P Specialized Instruction**

[ ]  **F Private Lesson** [ ]  **Q Student Teaching**

**Fields below if applicable**

**If course is taught during a part of term in addition to a full 16-week term please indicate the length of the course (ex., 8 weeks):**

**TCCN (Use for lower division courses) :**

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| Prerequisite(s): |
| Course Number/Placement Test | **Minimum Grade Required/****Test Scores** | **Concurrent Enrollment Permitted? (Y/N)** |
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| Corequisite Course(s):  |
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| Equivalent Course(s):  |
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| Restrictions: |
| Classification |  |
| Major |   |

*The curriculum office recommends consulting with other programs to determine whether there is significant overlap between the proposed course and any existing courses, especially when the course is part of an interdisciplinary program. Evidence of this consultation will facilitate the work of the curriculum committees.*