



## 2024-2025 Provost's Faculty Fellows Program

The Provost's Faculty Fellows Program is now accepting applications for the 2024-2025 academic year. Faculty Fellows work closely with campus leaders on projects to promote UTEP's mission, goals, and strategic plan. **The deadline to apply is Monday, February 19, 2024, 5:00 p.m.** Submissions can be made at: <https://utepsubacc.questionpro.com/t/AOwDDZ1Qfm>.

The Faculty Fellow positions are designed to provide leadership and administrative experience, as well as mentorship, to faculty members seeking to explore leadership roles in higher education administration. The faculty offer perspective, guidance, and vision to the administrative offices that they serve.

The Office of the Provost is seeking fellows with an interest in integrating Edge experiences and advantages into the classroom, assessing learning outcomes, community-engaged scholarship, open educational resources, or student career readiness. The work of the Fellows is determined in consultation with the Provost and Vice Provosts.

### **Appointment, Benefits, and Compensation**

Fellows will serve in an advisory capacity during the summer of 2024 with official appointments effective September 1, 2024 through August 31, 2025. This administrative appointment will provide each fellow with up to two course releases, one month of summer salary, and travel support. The Office of the Provost encourages faculty fellows to develop scholarship related to the fellowship experience.

### **Application Process and Guidelines**

Applications are open to faculty with any full-time title, contingent upon approval of department chair or supervisor. Faculty interested in serving as a Provost's Faculty Fellow should provide a curriculum vita and a 1–2-page cover letter describing their interests and relevant experience related to one of the designated fellowships below:

- **UTEP Edge Fellow:** This fellow will work closely with the Vice Provost for Curriculum Effectiveness and Improvement to lead a team of faculty who will promote and document the inclusion of the Edge experiences and Edge advantages inside and outside of the classroom. This fellow will work with grant-funded faculty curriculum fellows to develop an implementation plan for documenting, recognizing, and assessing desired learning outcomes for Edge-related experiences.
- **Assessment of Institutional Outcomes Fellow:** This fellow will work closely with the Director of Assessment and Program Evaluation to implement the assessment plan for

institutional learning outcomes in preparation for UTEP's reaffirmation of accreditation. This fellow may also collaborate with the UTEP Edge Fellow.

- **Community-Engaged Scholarship (CES) Fellow:** Working in collaboration with the Center for Community Engagement, this fellow will lead efforts to support faculty community-engaged scholarship (CES) through the Community of Engaged Scholars Community of Practice and the provision of training, workshops, and talks related to CES competencies. The ideal candidate has experience in areas such as partnership development; event coordination; direct community relations; workshop facilitation; experience in the integration of CES in research, teaching, and service; experience in grant development; and a significant presentation history. The CES faculty fellow will serve on the Provost's Community Engagement Council and will assist with UTEP's 2026 Carnegie Community Engagement Re-classification application process.
- **Faculty Fellow in Open Educational Resources (OER):** Working in collaboration with the Director of the Institute for Scholarship, Pedagogy, Innovation, and Research Excellence (InSPIRE), and the Open Educational Resources Librarian at the UTEP Library, this fellow will: a) conduct a university-wide assessment of current OER usage, experiences, and self-reported needs from both the student and instructor perspectives; b) develop, implement, and evaluate an institutional professional development model focused on OER adoption and effectiveness in the classroom; c) advocate for no- and low-cost course material solutions, to include OER; and d) support instructors in creating their own, publishable OER materials. Collectively, these goals are intended to shift the campus culture around OER toward an increasingly values- and assets-based framing.
- **Student Professional Development and Career Readiness Fellow:** This fellow will support efforts to integrate student career readiness and professional development into the classroom. This fellow will work closely with the Vice Provost for Professional Development, Engagement, and Strategic Initiatives to develop strategic partnerships with academic departments and local, regional, and national employers via the Career Center to increase partnerships with employers and internship pathways for students.

**Please upload submissions at <https://utepsubacc.questionpro.com/t/AOwDDZ1Qfm> by 5:00 p.m. on Monday, February 19.** The Office of the Provost will facilitate a committee review of the applications, which may include an interview. Final appointments will be subject to approval of the applicant's department chair and dean. The announcement naming the new Provost's Faculty Fellows is expected by February 29, 2024.